12.1 - Ship-To Address Search

This enhancement makes it much easier to search for a Ship-To Address.

From the Profile Screen click on Purchasing tab then the Addresses tab. Then click on Select Addresses for Profile.

Now you can enter an Address Code (with TAMU System member Number prefix, e.g. 02-045), Building Name or Department Name into one field instead of having choose from two fields. This search feature works the same way on Requisitions.